

**Skellerup Holdings Limited**  
**(“Skellerup” or “the Company”)**  
**Audit Committee Charter**

**1. Constitution**

1.1 The Audit Committee (*Committee*) shall be a Committee established by the Board.

**2. Objectives**

2.1 The Committee’s objectives are to:

- (a) Assist the Board in discharging its responsibilities relative to external reporting, regulatory conformance and other accounting requirements;
- (b) Assist the Board in discharging its responsibility to exercise due care, diligence and skill in relation to oversight of:
  - the integrity of external reporting;
  - the application of accounting policies;
  - financial management;
  - internal control systems;
  - the risk management framework and monitoring compliance with that framework;
  - related party transactions;
  - protection of the Company’s assets;
  - compliance with applicable laws, regulations, standards and best practice guidelines as they relate to disclosure;
- (c) improving the efficiency of the Board by allowing for the delegated issues to be discussed in sufficient depth;
- (d) reviewing managements’ letters of representation;
- (e) facilitating the continuing independence of the external auditor;
- (f) assessing the external auditor’s qualifications and performance;
- (g) improving the quality, credibility and objectivity of the accounting process (including external reports);
- (h) providing a structured reporting line for internal audit and facilitating the maintenance of the objectivity of the internal auditors;
- (i) providing a formal forum for communication between the Board and senior financial management; and

**3. Membership**

3.1 The Committee will comprise members of the Board and be appointed by the Board. Only non-executive Directors are entitled to become members of the Committee. All Committee members shall be financially literate.

3.2 The number of Committee members shall be not less than three.

- 3.3 The Committee must have one member who has a financial background. This person may be someone who:
- as a result of acting as a public accountant or auditor or due to other relevant experience has appropriate knowledge of both Generally Accepted Accounting Practices (GAAP) and financial reporting proceedings and internal controls along with audit committee functions; and
  - is a member of the Chartered Accountants Australia and New Zealand; or
  - has held a Chief Financial Officer (CFO) position at an issuer for a period greater than 24 months; or
- 3.4 The Board shall appoint the Chair of the Committee who shall not be the Chair of the Board.

#### **4. Quorum**

- 4.1 A quorum of members of the Committee shall be three.

#### **5. Procedure**

- 5.1 Meetings shall be held not less than four times a year having regard to the Company's reporting and audit cycle.
- 5.2 Attending each meeting by a standing invitation are the Chief Executive Officer (CEO), CFO, and representatives from the external auditors. From time to time the Chair of the Committee may invite other advisors to attend including but not limited to internal risk management auditors and insurance advisors. The Chair of the Committee shall also be entitled to request that the Committee meet without any of these persons.
- 5.3 All Directors may attend each meeting by standing invitation.
- 5.4 The external auditors and the internal risk management auditors are encouraged to meet as appropriate with the Committee Chair, independent of management. The Committee Chair will generally meet with management, the internal risk management auditors and the external auditors (either together or separately as the Chair deems appropriate) before each Committee meeting and at other times as required.
- 5.5 The agenda and Committee papers will be prepared and circulated to all Directors of Skellerup including the members of the Committee prior to Committee meetings.
- 5.6 The Chair will report back to the Board the recommendations of the Committee at the Board meeting immediately following the Committee meeting.

#### **6. Duties and Responsibilities**

- 6.1 For the purpose of this section:
- "Statutory Audit Role" means services required by any law to be provided by the auditors, acting as such; and
  - "External reporting" means the half-yearly and annual financial statements, external audits/reviews, management discussion and analysis and any management letters (including management responses)
- 6.2 The Committee does not take actions or make decisions on behalf of the Board unless specifically mandated. The Board has delegated certain functions to the Committee which is responsible for:

##### ***General Responsibilities***

- Reviewing and discussing the “external reporting” with management, including whether the reporting is consistent with the Committee members’ information and knowledge and whether it is adequate for shareholder needs;
- meeting with the external and internal auditors to discuss the practices and issues surrounding the external reporting;
- reporting the results of the review to the Board and recommending, if appropriate, the Board adopt the external reporting;
- liaison with internal and external auditors;
- review of the annual audit plan with the external auditors;
- assessment of the performance of financial management;
- review of audit findings and the annual financial statements
- review of half-year (interim) financial information;
- prior clearance of public releases of financial information to the media;
- review of accounting policies;
- oversight of compliance with statutory responsibilities relating to external reporting and other accounting related requirements;
- review of the frequency and significance of all transaction between the Company and related parties and assessment of their propriety;
- assessment of the quality of the annual audit undertaken by the external auditors:
- review of the appointment of the external auditors and their fees;
- review of the internal auditors and their activities;
- ensuring that recommendations highlighted in internal audit reports are actioned by management;
- Supervision of special investigations when requested by the Board;
- Examination of any other matters referred to it by the Board;
- consider any regulatory compliance issues as may be referred to it by the Board; and

***Responsibilities regarding Auditor Independence***

- addressing what, if any, services other than in their Statutory Audit Role may be provided by the auditors;
- ensuring that the ability and independence of the auditors to carry out their Statutory Audit Role is not impaired, or could reasonably be perceived to be impaired;
- providing for the monitoring and approval by the Committee of any service provided by the auditors to the Company other than in their Statutory Audit Role;
- review of the independence of the external auditors and the appropriateness of any non-audit services they undertake for the Company; and
- the Committee will develop and maintain an Audit Independence Policy to guide management and ensure audit independence is maintained.

**7. Powers and Authority**

- 7.1 The Committee may delegate any of its responsibilities to the Chairperson of the Committee from time to time and on such conditions as the Committee considers appropriate.
- 7.2 The Committee is authorised by the Board to investigate any activity covered by its role.
- 7.3 The Committee members may communicate with any Skellerup employee to seek any information they require in order for the Committee to carry out its role. All Skellerup employees will be directed to co-operate with any request made by the Committee.
- 7.4 The Committee is authorised by the Board to obtain, at Skellerup expense, outside legal or other independent professional advice and to arrange for the attendance at meetings, at Skellerup expense, of outside parties with relevant experience and expertise if it considers this necessary subject to prior discussion with the Chair of the Board.
- 7.5 Management is responsible for the preparation, presentation and integrity of the financial statements. Management is responsible for implementing and maintaining appropriate accounting and financial reporting principles and policies and internal controls and procedures designed to assure compliance with accounting standards and applicable laws and regulations. Internal audit is responsible for independent reviews of the integrity of financial data and of the risk control framework and compliance with policies and regulations.
- 7.6 The external auditors are responsible for planning and carrying out each audit and review, in accordance with applicable auditing and review standards. The external auditors are accountable to shareholders through the Committee.

## **8. Reporting Procedures**

- 8.1 The Committee shall maintain direct lines of communication with the external auditors, the CEO, the CFO, the internal auditors and with management generally including those responsible for non-financial risk management.
- 8.2 The CEO and the CFO shall be responsible for drawing to the Committee's immediate attention any material matter that relates to the financial condition of the Company, any material breakdown in internal controls, and any material event of fraud or malpractice.
- 8.3 The Chair of the Committee will report back to the Board the findings and recommendations of the Committee at the Board meeting immediately following the Committee meeting.
- 8.4 The minutes of all Committee meetings shall be circulated to members of the Board, the CEO, the CFO, the external auditors and to such other persons as the Board directs.
- 8.5 The Chair shall present an annual report to the Board summarising the Committee's activities during the year and any related significant results and findings.

## **9. Accountability to the Board**

- 9.1 The Board review annually the Committee's performance against this Charter.
- 9.2 The Board reviews annually this Committee Charter.

**Reviewed by the Board on 16 August 2023**